

# MONCLOVA HOMECOMING FESTIVAL

## Non-Food Vendor Application

**Festival Dates: Saturday, August 27, 2011**

**Vendor Hours: Saturday only 10:00 a.m. – 5:00 p.m.**

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**(Set-up times: Friday, August 26, by appointment or Saturday, August 27, 6:00 – 9:00 a.m.)**

Name of Organization/Person \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone \_\_\_\_\_  
Email Address: \_\_\_\_\_ Vendor's License # \_\_\_\_\_

**TYPE OF ITEMS TO BE SOLD OR DISPLAYED** \_\_\_\_\_

**Outside Space: \$35**      **Space Size** – Approx. 15' x 10'      # of outside spaces requested \_\_\_\_\_  
**Table rental** (outside): \$9 per 8' long table      # of tables requested \_\_\_\_\_  
**Chair rental** (outside): \$1 per chair      # of chairs requested \_\_\_\_\_  
**(You may bring a tent or covering. Outdoor space will be in the grass; you will be able to stake a tent in the ground. There is no electrical available outdoors.)**

**TOTAL PAYMENT ENCLOSED** \$ \_\_\_\_\_

- Rules:**
- The festival is a 1-day event; the Vendor Space is only on Saturday, however. It begins at 10:00 a.m. and ends at 5:00 p.m.**
  - Hours for the Festival** are: Saturday 10:00 am – 5:00 p.m.
  - Spaces are limited and will be filled on a first-come, first-served basis.** A signed contract must be included, as well as full payment for rental space.
  - This contract is for non-food vendors only.** All food-related vendors should contact the office at 419-861-1336 for additional information.
  - Please make all checks or money orders payable to: MONCLOVA HISTORICAL FOUNDATION, 8115 Monclova Road, Monclova, Ohio 43542.
  - All fees must be paid along with this signed application.**
  - No fireworks, weapons, confetti or silly-string is allowed at this festival.**
  - Cancellation Policy:** This event will take place regardless of weather conditions. Cancellations must be made in writing and received prior to August 12, 2011. No refunds will be issued for cancellations received on or after Friday, August 12, 2011. **You will receive a packet shortly August 12, 2011 with a receipt for payment, a parking pass, additional set-up information, and the location of your space.**
  - The Monclova Historical Foundation reserves the right to refuse any vendor at any time before or during the festival should the merchandise that is being sold be harmful or dangerous in any way.
  - Any vendor who conducts him or herself in a manner that is unprofessional or disruptive will be dismissed from the festival without any refund.
  - Festival staff cannot assist you in setting up your booth.
  - All participants are responsible for securing their own spaces and equipment. Although security will be on the premises throughout the festival and overnight, the Monclova Historical Foundation does not guarantee or insure the vendor's property against damage, loss, or injury; nor does it assume any liability in case of damage, loss, or injury. Applicant agrees to indemnify and hold the Monclova Homecoming Festival Committee, Monclova Historical Foundation, and the Monclova Township Administration, harmless from any and all liability incurred by the vendor before, during or after the festival.**
  - The participant agrees to abide by and conform to all laws of the State of Ohio, the laws of Lucas County, and the laws of Monclova Township.
  - Your signature on application constitutes agreement to these rules.**

**I agree to sell the above items listed and follow all rules and regulations set forth.**

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Send to: Monclova Historical Foundation, 8115 Monclova Rd., Monclova OH 43542 ATTN: Mary**

## 2011 Homecoming Festival Vendor Rules and Regulations

**Please retain this sheet for your records! Do not return with Application!**

### Rules:

1. **The festival is a 1-day event; the Vendor Space is only on Saturday, however. It begins at 10:00 a.m. and ends at 5:00 p.m.**
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14. **Your signature on application constitutes agreement to these rules.**

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Mary

**Questions? Please call Mary at 419-861-1336**