

**CHRISTMAS AT THE MONCLOVA COMMUNITY
CENTER - CRAFT SHOW
SATURDAY, DECEMBER 3, 2011
9:00 A.M. – 3:00 P.M.**

As part of our Christmas at the Community Center, we will be sponsoring a Craft Show. Our show will offer shoppers a variety of quality art and craft items.

The price per space is Twenty-Five Dollars (\$25.00), which must be paid prior to the day of the Craft Show. A limited number of spaces are available, and will be reserved on a first come, first served basis. Each space will be provided with one 8' long table and two chairs. No extra tables will be available; however, you may bring your own extra table if you wish. Most spaces will have access to nearby electrical outlets, if needed.

The Monclova Community Center will be open on Friday evening, December 2, from 6:00 – 8:00 p.m., for early set-up. Please enter through the side door; the elevator is available through this entry-way to make it easier for you to bring your items into the building. You may also set-up on Saturday morning, beginning at 7:30 a.m.; however, all cars must be moved to the back of the parking lot no later than 8:00 a.m. Saturday morning. The doors will open to the public at 9:00 a.m. Saturday morning, and the show will close at 3:00 p.m. No exhibitor may begin taking down his or her display until 3:01 p.m. and all displays must be removed by 5:00 p.m. Each exhibitor is responsible for furnishing all labor, materials, and equipment required for setting up, taking down, and removing of displays.

Food and beverages will be available for purchase during the day. No refunds will be issued after November 18, 2011.

**PLEASE KEEP THIS PAGE, AS IT CONTAINS
IMPORTANT INFORMATION SUCH AS SET-UP
TIMES, TABLE INFORMATION, ETC.**

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The Monclova Historical Foundation agrees to rent a space to:

Exhibitor's Name _____ Vendor's No. _____

Exhibitor's Address _____

Telephone Number _____ License Plate Number _____

What type of items will you be selling? _____

Number of spaces requested _____ Electricity Needed? _____

Total amount enclosed - \$ _____ (\$25.00 per space)

The above named individual agrees to the terms of this contract, and also to indemnify and hold harmless the Monclova Historical Foundation, the Monclova Community Center, and their employees and agents from all liability, claims, demands, damages, or cost, for or arising out of the use of the Monclova Community Center, whether it be caused by the negligence of indemnitor, or the Monclova Historical Foundation, Monclova Community Center and/or their employees and agents.

Exhibitor's Signature _____ Date _____

Contracts should be completely filled out, signed, and returned to Monclova Historical Foundation, Attn: Craft Show, 8115 Monclova Rd., Monclova, Ohio 43542. Please make your check payable to the Monclova Historical Foundation. A receipt will be mailed to you as confirmation. Spaces are limited and will be filled on a first come, first served basis. Questions? Please call (419) 861-1336.

**PLEASE RETURN THIS SHEET WITH YOUR
PAYMENT. THANK YOU!**